

IBA Home Energy Conservation Program Deferral Procedures (2011)

UNPAID DEFERRALS

*phone interview determinations
and/or on-site determinations*

1. Mobile home or mobile home components
2. Two or more furnaces
3. Non-working permanent source of heat
4. No gas, (natural or LP)
5. No electric
6. Multi-family buildings. (Duplexes +)
7. Client declines job

No paperwork required – email only

DEFERRAL PAPERWORK SUBMISSION REQUIRED for on site determinations

MUST include a **completed Health Safety Form** and if moisture issues are present, a completed **Moisture Assessment Form**

In addition to checking off the appropriate boxes on the forms, each checked item **MUST include detailed issue specifics**. For example, if on the Moisture Assessment Form “Evidence of conditions that might allow water in home (poor grading, bad flashing, bad/missing gutters” is checked, **you must provide detail on which items are the conditions...** gutters or grading or both, etc.

You are required to submit **Photos of each deferral issue**.

IBA is required to send a complete detailed list of the deferral items to the client, so that the client may have the opportunity to resolve all the deferral issues and be able to receive weatherization. If the deferral is incomplete and the client resolves only those issues provided on the form and are deferred again because the auditor neglected to mention, or provide details for ALL of the issues in the home at the initial deferral, the client is unjustly wronged as **IBA will not audit a 3rd time** if the home has been deferred twice.

PAID DEFERRALS

on site determinations required

1. Active roof leaks
2. More than 10 sq. ft. of mold
3. Sewage
4. If gas water heater or gas furnace is located in or getting combustion air from: Sleeping rooms, bath room, storage closet, or toilet room
5. Standing water in basement or crawl
6. Major plumbing leaks
7. Major clutter, where access to any mandatory inspection item is blocked
8. Major electrical problems, where new panel or more than two circuits are needed
9. More than one sheet of sub-floor needed
10. More than two sheets of drywall needed
11. More than \$10,000
12. Major structural problems
13. More than 4 sq. ft. of total plaster patching
14. If client has to get do anything before we can start work such as fixes, cleaned up or moved items
15. Insect infestation
16. Animal feces
17. The home has been weatherized within the past 15 years
18. Abusive client, drugs or other illegal activity
19. Energy savings of at least 15% not attainable