

IBA Home Energy Conservation Program Alternate Completion Criteria

If work has been started on a home, and the client no longer wants the service, then an Alternate Completion may be obtained.

Information needed by IBA to qualify a home for an Alternative Completion is:

1. What has been done on the home to-date?
2. Is this a Health and Safety completion only or a Base completion as well?
3. What attempts have been made and documented to contact the client?
4. Is there a specified reason identified by the client for not letting you back in the home?
5. Has any part of the work performed been inspected?

All of this information should be included in the notes section of the client's on-line file.